



THE CENTRE FOR PARLIAMENTARY STUDIES AND TRAINING



COURSE CALENDAR FOR 2015 - 2016

REGIONAL TRAININGS

| MONTH | DATES | PROGRAMME | TARGET GROUP | VENUE | COORDINATOR | PHONE # | EMAIL |
|----------------------|---|--|---|---------------------------|--------------------|--------------|--|
| February | 1 st - 6 th 2016 | CPST/LPM/P/200/2/16: Law making, Parliamentary Practice & Procedure | L&P and Committee Clerks of the Parliamentary Service commission & Hansard Officers | Rwanda | Ali Abdulmajid | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |
| February | 25 th - 29 th , 2016 | CPST/HRM/R500/2/16: Legislative Leadership Programme | Clerks of County Assemblies/Regional and Sub National Legislative Assemblies | Addis Ababa | Dr. Philip Buchere | 0724 434 129 | pbuchere@parliament.go.ke |
| February | 25 th - 29 th , 2016 | CPST/PFM/R/400/2/16: Intermediate Tax and Development | Staff of Legislatures ,Finance, Budget and Appropriation committees and watchdog Committees | Seychelles | Dr. Wakah | 0722 600 228 | gwakah@parliament.go.ke |
| February | 25 th - 29 th 2016 | CPST/PFM/P/400/2/16: Revenue Forecasting | Fiscal Analysts & Budget Officers (Staff) | Seychelles | Dr. Martin Mbewa | 0712 313 215 | mmbewa@parliament.go.ke |
| March | 14th -25th 2016 | CPST/LPM/P/200/3/16: Basic Legislative Drafting Course | Legal Drafters and Committee Clerks | Tanzania - Arusha | Ms. Linet Misati | 0721 451 199 | linetbb@yahoo.com alt: linet@parliament.go.ke |
| March to April | 28 th to 1 st 2016 | CPST/HRM/R400/3/16: Employment and Labour laws | Members of Committees on Labour and Social Welfare | Tanzania -Arusha | Mr. Mudii Aradi | 0728466593 | aradi@parliament.go.ke alt: aradimudii@gmail.com |
| April | 18th - 22 nd 2016 | CPST/CCI/P/4/16: Parliamentary Security Course | Sergeant-at-Arms & Security Officers working in legislatures | Tanzania - Arusha | Mr. Joseph Gusino | 0717241718 | jgmugeni@gmail.com |
| May | 16 th - 27 th 2016 | CPST/IPPC/R/300/5/16: Multi-Methods Policy Research and Analysis | Researchers, Clerks and Legal counsel in Regional Parliaments and County Assemblies | Addis Ababa , Ethiopia | Dr. Philip Buchere | 0724 434 129 | pbuchere@parliament.go.ke |
| June | 6th-10th 2016 | CPST/IPPC/R/300/6/16: Advanced Parliamentary Hansard | Hansard Officers, Audio Officers, Technical Officers | Kampala ,Uganda | Ali Abdulmajid | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |

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COURSE CALENDAR FOR 2015-2016

County Assemblies

| MONTH | DATES | PROGRAMME | TARGET GROUP | VENUE | COORDINATOR | PHONE # | EMAIL |
|----------------------|---|--|--|----------|--------------------|--------------|--|
| Feb | 1st-4 th 2016 | CPST/PFM/C/400/2/16: Oversight of Public Finance | Members of PIC/PAC and Budget Committees ,Members of County Assemblies | Nakuru | Dr. Martin Mbewa | 0712 313 215 | mmbewa@parliament.go.ke |
| Feb | 22 nd -26 th 2016 | CPST/LPM/C/200/2/16: Report Writing | Clerk Assistants and Researchers | Nairobi | Ali Abdulmajid | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |
| March | 13 th -18 th 2015 | CPST/IPPC/300/3/15 Intermediate Hansard Training | Hansard Officers, Audio and Technical Officers | Nairobi | Ali Abdulmajid | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |
| March to April | 21st 1 st 2016 | CPST/PFM/C/400/3/16: Budget Analysis and Bills costing & Macro-economic analysis and financial management | Fiscal Analysts & Budget Officers in the County Assemblies | Nairobi | Dr. Martin Mbewa | 0712 313 215 | mmbewa@parliament.go.ke |
| Apr- | 4th -6 th 2016 | CPST/LPM/C/200/4/16 : Effective Committee System and Committee Operations | County Assemblies committee chairs and Vice Chairs | Naivasha | Dr. Philip Buchere | 0724 434 129 | pbuchere@parliament.go.ke |
| April | 21st -23 rd 2016 | CPST/CCI/C/600/4/16: Parliamentary Diplomacy and Public Relations | House Leadership (Leader of Majority , Leader of Minority, Whips and their Deputies) and Members of the Speakers Panel | Mombasa | Ms. Linet Misati | 0721 451 199 | linetbb@yahoo.com alt: linet@parliament.go.ke |
| April | 25th -29th 2016 | CPST/CCI/C/600/4/16: Security Management in the Legislative Setting. | Sergeant-At-Arms, Commissionaires & Security Officers | Nairobi | Mr. Joseph Gusino | 0717241718 | jgmugeni@gmail.com |
| May | 1 st -3 rd 2016 | CPST/IPPC/C/300/5/16: Parliamentary Outreach and Public Participation | Committee Chairs and Vice Chairs | Kisumu | Mr. Mudii Aradi | 0728466593 | aradi@parliament.go.ke alt: aradimudii@gmail.com |
| May | 23 rd - 27 th 2016 | CPST/HRM/C/500/5/16: Performance Management and Appraisal Systems | Human Resource Directors and Heads of Departments | Mombasa | Ms. Linet Misati | 0721 451 199 | linetbb@yahoo.com alt: linet@parliament.go.ke |
| June | 13 th - 17 th 2016 | CPST/HRM/C/500/6/16: Registry Management & Records Management | Clerical Officers, Registry Staff & Secretaries, ICT Officers | Nairobi | Mr. Mudii Aradi | 0728466593 | aradi@parliament.go.ke alt: aradimudii@gmail.com |

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COURSE CALENDAR FOR 2015-2016

PSC

| MONTH | DATES | PROGRAMME | TARGET GROUP | VENUE | COORDINATOR | PHONE # | EMAIL |
|----------|---------------------|---|---|----------|---|--------------|--|
| February | 1st – 5th 2016 | CPST/IPPC/P/300/2/16 Basic Parliamentary Hansard | Newly employed Hansard Officers, Audio and Technical Officers | Naivasha | Mr. Joseph Gusino | 0717241718 | jmugeni@gmail.com |
| February | 8th – 12th 2016 | CPST/HRM/P/500/2/16 Performance Management and Appraisal Systems | Heads of Departments | Naivasha | Mr. Mudii Aradii | 0728466593 | aradi@parliament.go.ke alt: aradimudii@gmail.com |
| March | 7th – 11th 2016 | CPST/PFM/P/400/6/16 Domestic Resource Mobilization and Development | Parliamentarians serving in the PIC/PAC, Finance committees, Budget and Appropriations committees | Mombasa | Dr. Wakah | 0722 600 228 | gwakah@parliament.go.ke |
| March | 7th – 11th 2016 | CPST/HRM/P/500/3/16 Managing Change in Legislative Settings | Heads of Departments | Naivasha | Dr. Philip Buchere | 0724 434 129 | pbuchere@parliament.go.ke |
| April | 18th – 22nd 2016 | CPST/IPPC/P/300/4/16 Technical Hansard training | Audio Officers and Technical Hansard Officers | Mombasa | Mr. Abdulmajid | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |
| April | 25th – 29th 2016 | CPST/CCI/P/600/4/16 Basic Parliamentary Diplomacy, Protocol and Etiquette | Newly Employed Security Officers, receptionists and secretaries | Naivasha | Mr. Mudii Aradii | 0728466593 | aradi@parliament.go.ke alt: aradimudii@gmail.com |
| May | 16th – 27th 2016 | CPST/LPM/P/200/5/16 Advanced Legislative Drafting | Legislative Drafters working in Parliament | Nairobi | Mr. Abdulmajid, Noor Galghan & RIPA International | 0722666673 | abdulmajid@parliament.go.ke alt: ghurabah76@gmail.com |
| June | 20th – 25th 2016 | CPST/CCI/P/600/6/16 Counter Terrorism and VIP Protection Course | Sergeant At Arms and Security Officers | Kisumu | Mr. Joseph Gusino Maj. Masinde | 0717241718 | jmugeni@gmail.com |
| June | 20th – 24th 2016 | CPST/CCI/P/600/6/16 Personal Financial Management | Newly employed Staff (2 years) and below 35 years | Nairobi | Dr. Martin Mbewa | 0712 313 215 | mmbewa@parliament.go.ke |

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NOTE:

- ✓ All staff to process their requests through their respective Training Committees
- ✓ Interested Members to process their requests through their respective Clerks