

Enhancing Accountability

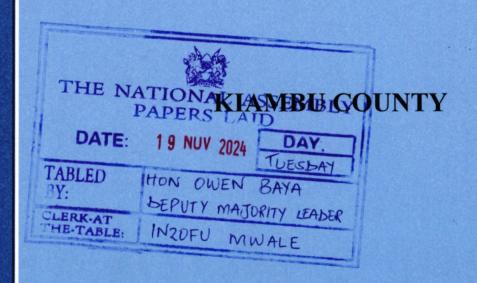
REPORT

PARLIAMENT OF KENYA LIBRARY

OF

THE AUDITOR-GENERAL
ON
GACHIE HIGH SCHOOL

FOR THE YEAR ENDED 30 JUNE, 2023





GACHIE HIGH SCHOOL PUBLIC SECONDARY SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 30^{TH} JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

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1. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in KIAMBU County, KIAMBAA Sub-County

The school was registered in 08/2009 under registration number GP/A/7339/09 and is currently categorized as a *Sub County* public school established, owned or operated by the Government.

The school is a day school and had 533 number of students as at 30th June 2023. It has 2 streams in form 2-4 and 3 streams in form 1. The school had 23 teachers of which 5 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

| Ref: | Name of Board Member | Designation | Number of meetings attended during the year | Date of appointment |
|------|-------------------------|---------------|---|---------------------|
| 1 | ANNE MUMBI KIMARI | CHAIR-BOM | 7 | 17/5/2022 |
| 2 | 3.ALEX WAWERU GITAU | SECRETARY-BOM | 2 3 2 | 17/5/2022 |
| 3 | SUSAN WACUKA KIMANI | CHAIR-PTA | 7 | 17/5/2022 |
| 4 | ROSEMARY KURIA | MEMBER | 1 | 17/5/2022 |
| 5 | DENNIS MUKONO | V.CHAIR BOM | 6 | 17/5/2022 |
| 6 | FRANCIS WAWERU | MEMBER | 1 | 17/5/2022 |
| 7 | JAMES KAMAU MUNGA | MEMBER | 1 | 17/5/2022 |
| 8 | EDWIN KAMAU KARONGO | MEMBER | 2 | 17/5/2022 |
| 9 | SAMUEL NJENGA | MEMBER | 2 | 17/5/2022 |
| 10 | IRENE NYAMBURA | MEMBER | 1 | 17/5/2022 |
| 11 | MARYANN NYAMBURA | MEMBER | 1 | 17/5/2022 |
| 12 | | MEMBER | 2 | 17/5/2022 |
| 13 | | MEMBER | 2 | 17/5/2022 |
| 14 | | MEMBER | 1 | 17/5/2022 |

Key School Information and Management (Continued)

The function of the School Board of Management include:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule paragraph 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

| Ref: | Name of Committee | Names of Members | Designation | Number of meetings attended during the year |
|------|----------------------------|-------------------------------|---------------|---|
| | | 1. Mrs.Kimari A | | |
| | | 2.Mr.Gitau A | Chair | 3 |
| | | 3.Ms. Susan | Principal/Sec | 3 |
| | | Kimani | Member | 3 |
| | | 4.Mr . F Waweru | Member | 1 |
| | | 5. Ms. Maryann | Member | 1 |
| 1 | Executive Committee | Mwangi | | 1 |
| | | 1. Mr J Kamau | | 1 |
| | | 2. Ms Rosemary | | 1 |
| | | 3. Ms Susan K | | 1 |
| | | 4. Mr Edwin K | | 1 |
| 2 | Audit Committee | 5. Mr. Godfrey G | | 1 |
| | | Mrs. Rosemary Mr. D mukono | | 1 |
| | E' | Mr. F. Waweru | | 1 |
| | Finance, procurement and | Ms. Susan Kimani | | li |
| 3 | general purposes Committee | Mrs Ann Kimani | | li |
| 3 | Committee | Ms. Maryann | | 3 |
| | | Mrs. Ann Kimari | | 3 |
| | | Mr. F Waweru | | 3 |
| | | Mr. Edwin Kamau | | 3 |
| | | Mr. Samuel Munga | | 3 |
| | | Ms. Susan Kimani | | 3 |
| 4 | Academic Committee | | | |
| | | | | |

| 5 | Development Committee | Mr. Godfrey G Mrs. Ann Kimari Mr. Gitau Alex Mr. F Waweru Ms. Susan Kimani | 2 2 2 2 2 |
|---|--|---|----------------------------|
| 6 | Discipline and welfare Committee | Mr. Dennis D Mrs. Irene Wachira Mr. Paul Njoroge Mr. J Kamau Munga Ms. Esther Wairimu | 1 1 1 1 |
| 7 | Adhoc Committee (if any during the year) | 1.Ngunjiri E 2.Masimba N 3.Onkundi W 4.Nyanducha S 5.Ndei R 6.Masika P | 3 3 3 3 3 3 |

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

| Ref: | Designation | Name | TSC Number |
|------|------------------|---------------------|------------|
| - | | MR.ALEXANDER WAWERU | |
| 1 | Principal | GITAU | 347776 |
| 2 | Deputy Principal | MS.AGNES W MUCHUCHA | 375593 |
| 3 | School Bursar | MS MASIMBA | |

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

(a) Schools contacts

Post Office Box:

44571-00100, NAIROBI

Telephone:

0714 008 676

E-mail:

gachiehighschool@yahoo.com

Website: Facebook: Twitter:

(b) School Bankers

The following school operated 4 bank accounts in the following banks:

1. Name of Bank:

EQUITY BANK (SCH FUND)

Branch:

RUAKA

Account Number:

1740273641689

2. Name of Bank:

KCB (OPERATION ACCOUNT)

Branch:

VILLAGE MARKET

Account Number:

1108768784

3. MPESA Pay Bill No. 641689 attached to EQUITY (SCHOOL FUND)

4. Name of Bank:

KCB (TUITION ACCOUNT)

Branch:

VILLAGE MARKET

Account Number:

1108768105

5. Name of Bank:

EQUITY BANK (INFRASTRUCTURE ACCOUNT)

Branch:

RUAKA

Account Number:

1740279639808

(Ensure all bank accounts operated by the school are disclosed and that all Pay Bill Numbers are also disclosed)

(c) Independent Auditors

Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GPO 00100 Nairobi, Kenya

2. Summary Report Of Performance Of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

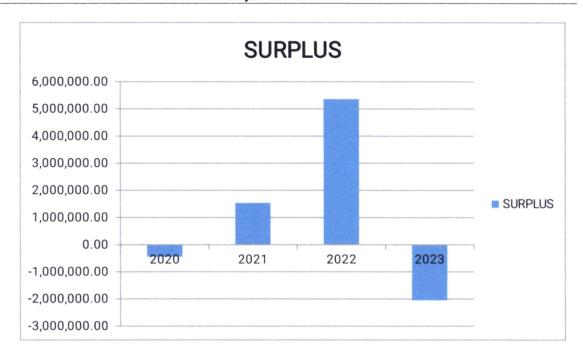
a) Financial performance:

(Under this section, the following information should be given:

- Surplus/ deficit for the year and a comparison of the same for the last three years
- Capitation grants from the Ministry of Education for the last three years
- Ratio of capitation grant per student over the last three years
- A three-year overview of growth of other income(s) earned by the school.
- A three-year overview of growth in expenditure of the school
- Movement of debtors and creditors of the school over the last three years
- Movement of cash and bank balances over the last three years
 Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends).

Surplus/Deficit

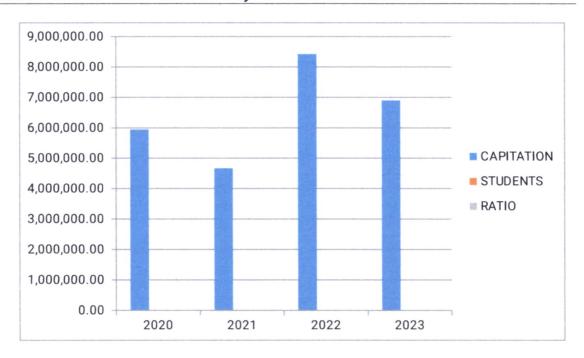
| YEAR | SURPLUS | |
|------|--------------|--|
| 2020 | (441,945.05) | |
| 2021 | 1,535,998 | |
| 2022 | 5,367,195 | |
| 2023 | (2,047,960) | |



CAPITATION GRANTS

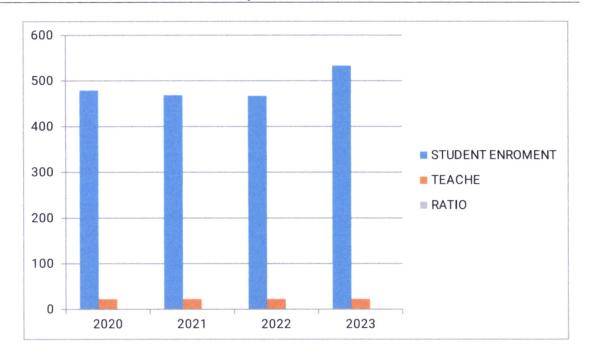
| YEAR | CAPITATION | STUDENTS | RATIO |
|------|------------|----------|-----------|
| 2020 | 5,949,089. | 479 | 12,420.00 |
| 2021 | 4,670,404 | 469 | 9,958.22 |
| 2022 | 8,430,014 | 467 | 18,051.42 |
| 2023 | 6,899,920 | 533 | |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023



STUDENT TEACHER RATIO

| YEAR | STUDENT | TEACHE | RATIO |
|------|----------|--------|-------|
| | ENROMENT | | |
| 2020 | 479 | 23 | 21:1 |
| 2021 | 469 | 23 | 20:1 |
| 2022 | 467 | 23 | 20:1 |
| 2023 | 533 | 23 | |

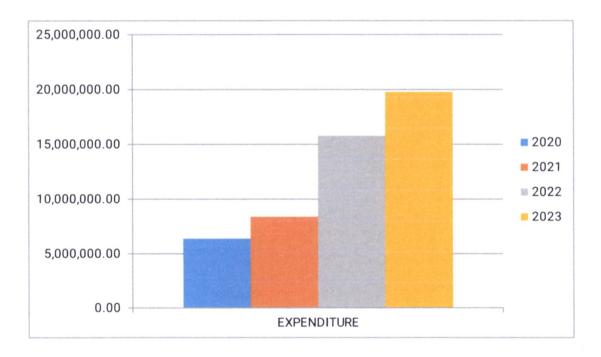


| SUBJECT | TSC TEACHERS-18 | BOM TEACHERS -5 | REQUIRED |
|------------------|-----------------|-----------------|----------|
| MATHS | 5 | | 1 |
| ENGLISH | 1 | 2 | 2 |
| KISWAHILI | 1 | 1 | 1 |
| PHYSICS | 2 | | |
| CHEMISTRY | 4 | 1 | |
| BIOLOGY | 4 | 1 | 7 |
| BUSINESS STUDIES | 1 | | 7 |
| AGRICULTURE | 7 | | |
| HOME SCIENCE | 1 | | |
| CRE | 3 | 1 | 7 |
| HISTORY | 2 | 1 | |

| GEOGRAPHY | 3 | |
|-----------|---|--|
| | | |

EXPENDITURE

| YEAR | 2020 | 2021 | 2022 | 2023 |
|-------------|--------------|-----------|------------|------------|
| EXPENDITURE | 6,391,034.05 | 8,355,952 | 15,782,547 | 19,775,087 |
| | | | | |



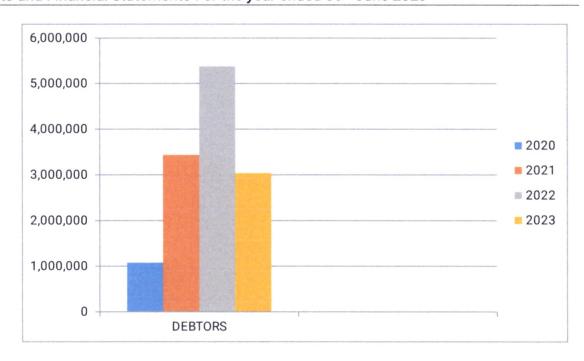
CREDITORS GROWTH

Reports and Financial Statements For the year ended 30th June 2023



DEBORS GROWTH

| YEAR | 2020 | 2021 | 2022 | 2023 |
|---------|-----------|-----------|-----------|-----------|
| DEBTORS | 1,074,327 | 3,435,897 | 5,376,538 | 3,035,632 |
| | 0.15 | 2.20 | 0.56 | 0.56 |



MOVEMENT OF CASH AND BANK BALANCES

| YEAR | 2020 | 2021 | 2022 | 2023 |
|------|-----------|---------|---------|---------|
| CASH | 28,957 | 149,000 | 924,129 | 629,883 |
| BANK | 1,006,176 | 596,291 | 745,608 | 360,186 |

b) Teacher Student ratio:

(Include the teacher to student ratio, number of teachers recruited and posted to the school within the year, number of teachers that were transferred/retired during the period as well as number of teachers employed by TSC, and number employed by BOM. One may also include how many teachers the school has for each subject in order to indicate shortage/allocation of resources).

c) Mean score in the 2023 KCSE:

Give performance of the school for each over the last three years. Include the

Reports and Financial Statements For the year ended 30th June 2023

number of students that have since transitioned to institutions of higher learning.

Include the mean score and comment on improvement or otherwise as compared to the school's set score.

| YEAR | 2020 | 2021 | 2022 | 2023 |
|------------|-------|-------|-------|------|
| MEAN SCORE | 2.602 | 2.504 | 2.593 | 2.65 |

d) Number of Candidates in the 2023 KCSE:

| YEAR | 2020 | 2021 | 2022 | 2023 |
|------|------|------|------|------|
| | 93 | 114 | 113 | 116 |

e) Capacity of the school:

| FACILITIES | STUDENTS | FACILITIES | REQUIRED |
|--------------|----------|------------|----------|
| | 533 | | |
| TOILETS | 533 | 9 | 5 |
| LABORATORIES | 533 | 1 | 2 |
| D HALL | 533 | 0 | 1 |
| CLASSES | 533 | 10 | 2 |
| KITCHEN | 533 | 0 | 1 |

Report of the Performance of the School (Continued)

f) Development projects carried out by the school:

(Development projects carried out in the year and on-going projects including a disclosure of project fund sources in a tabular format).

| SOURCE | | CLASS | STATUS |
|-------------|-----------|--------------------|---------|
| | | RECAPETING(TERRAZ | |
| | | 0) | |
| BAL B/F | 136,925 | | ONGOING |
| | | 958,516 | |
| SCHOOL FUND | 200,000 | | |
| OPERATION | 750,000 | 20,000 | |
| | | | |
| BAL C/D | | 108,409 | |
| | 1,086,925 | 1,086,925 | |

School Principal

3. Statement Of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of (Gachie High School) accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

Name: Mrs Kimari

Designation: Chairman School Board of Management

Date: 11/02/2024

Name: Mr. Gitau

Designation: School Principal& Secretary to Board of Management

Date: Work

Name: Ms Masimba Designation: Bursar Date: いしのしないよ

REPUBLIC OF KENYA

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NAIROBI

Enhancing Accountability

REPORT OF THE AUDITOR-GENERAL ON GACHIE HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - KIAMBU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulation and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Gachie High School - Kiambu County set out on pages 1 to 20, which comprise of the statement of financial assets and

financial liabilities as at 30 June, 2023, statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Gachie High School - Kiambu County as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Variances in the Financial Statements

The audit revealed variances between the financial statements and the ledgers as indicated below;

| Item | Financial Statements (Kshs) | Ledgers (Kshs) | Variance (Kshs) |
|--|-----------------------------------|-------------------|--------------------|
| Operations payments | | | |
| Administration Cost | 783,150 | 595,350 | 187,800 |
| Repairs and Maintenance & Improvements | 1,048,890 | 312,700 | 736,190 |
| Local transport / Travelling | 410,000 | 380,000 | 30,000 |
| Activity Expenses | 350,322 | 883,622 | (533,300) |
| Payments for tuition | | | |
| Teaching/Learning Materials | 2,315,376 | 2,605,687 | (290,311) |
| Boarding and School Fund Payments | | | |
| Lunch Programme | 5,454,601 | 3,201,318 | 2,253,283 |
| Local Transport and Travelling | 750,400 | 633,200 | 117,200 |
| Activity | 719,300 | 621,900 | 97,400 |
| Administration Costs | 2,006,250 | 1,115,062 | 891,188 |
| Personnel Emoluments | 1,599,915 | 1,578,715 | 21,200 |
| Uniform | 554,270 | 300,000 | 254,270 |

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Inaccuracies in the Financial Statements

The statement of budgeted versus actual amounts reflects actual on comparable amounts expenditure of Kshs.14,562,338. However, upon re-computation the balance was Kshs.20,016,939 resulting to unexplained and unreconciled variance of Kshs.5,454,601.

In the circumstances, the accuracy and completeness of the statement of budgeted versus actual amounts balances could not be confirmed.

3. Long Outstanding Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance of Kshs.18,086,253 in respect of fees arrears as disclosed in Note 11 to the financial statements. Included in the balance are receivables amounting to Kshs.11,980,381 which had been outstanding for more than two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.11,980,381 could not be confirmed.

4. Unsupported Cash and Cash Equivalents

The statement of financial assets and financial liabilities reflects cash in hand balance of Kshs.629,186 as disclosed in Note 9 to the financial statements. However, the balance was not supported by a cash survey report.

In the circumstances, the accuracy, completeness and existence of cash in hand balance of Kshs.629,186 could not be confirmed.

5. Unsupported Operations Payments

The statement of receipts and payments reflects payments for operations amount of Kshs.6,149,378 as disclosed in Note 6 to the financial statements. Included in this amount is Kshs.783,150 in respect of administration costs and Kshs.1,048,890 in respect of repairs and improvement costs.

However, administration costs amounting to Kshs.362,500 and repairs and improvement costs amounting to Kshs.229,000 were not supported by way of purchase requisitions, local purchase orders, delivery notes and stores records.

In the circumstances, the regularity, accuracy and completeness of the payments for operations amounting to Kshs.591,500 could not be confirmed.

6. Unsupported Boarding and School Fund Payments

The statement of receipts and payments reflects payments for boarding and school fund amount of Kshs.11,309,601 as disclosed in Note 7 to the financial statements. Included

in this amount is Kshs.5,454,601 in respect of payments for the lunch programme. However, the payments were not supported by way of procurements documents such as the purchase requisitions, local purchase orders, delivery notes and stores records.

In the circumstances, the regularity, accuracy and completeness of boarding and school fund payments amounting to Kshs.5,454,601 could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Gachie High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Lack of a Procurement Plan

The statement of receipts and payments reflects an amount of Kshs.17,727,127 and Kshs.19,775,087 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation process'.

In the circumstances, Management was in breach of the law.

2. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects payment for operations amount of Kshs.6,149,378 as disclosed in Note 6 to the financial statements. Included in the

expenditure is an amount of Kshs.927,300 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.927,300 could not be confirmed.

3. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 10 June, 2024 instead of the statutory deadline of 30 September, 2023. This is contrary to provisions of Section 47(1) and (2) of Public Audit Act, 2015 which requires the Institution to submit the financial statements to the Auditor-General within three (3) months after the end of the financial year to which the respective accounts relate.

In the circumstances, Management was in breach of the law.

4. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with the ISSAI 4000. The Standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my

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report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

Lack of an Updated Fixed Assets Register

The summary of fixed assets register in Annex 2 to the financial statements does not reflect the summary of assets held by the School as at 30 June, 2023. In addition, the assets register provided for audit was not up to date as it did not include the values of the School's fixed assets. This was contrary to Regulation 143(1) of Public Finance Management (National Government) Regulations, 2015, which states that the Accounting Officer shall be responsible for maintaining a register of assets under his or her control or possession as prescribed by the relevant laws.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

6

The Board of Management is responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal controls components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

7

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of Management's use of the applicable basis of
 accounting and based on the audit evidence obtained, whether a material uncertainty
 exists related to events or conditions that may cast significant doubt on the School's
 ability to continue to sustain its services. If I conclude that a material uncertainty exists,
 I am required to draw attention in the auditor's report to the related disclosures in the
 financial statements or, if such disclosures are inadequate, to modify my opinion. My
 conclusions are based on the audit evidence obtained up to the date of my audit
 report. However, future events or conditions may cause the School to cease to
 continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguard

FCPA Nancy Gathungu, CBS AUDITOR-GENERAL

Nairobi

24 October, 2024

5. Statement Of Receipts And Payments Period To 30^{th} June 2023

| Description Of Vote Head | Note | 2022-2023 | 2021-2022 |
|--|------|-------------|------------|
| | | Kshs | Kshs |
| Receipts | | | |
| Capitation grants for tuition | 1 | 1,282,988 | 1,569,630 |
| Capitation grants for operations | 2 | 5,616,932 | 6,860,384 |
| School Fund Income- Parents' Contributions | 3 | 10,827,207 | 12,719,728 |
| School Fund Income- Other receipts | 4 | - | - |
| Proceeds from borrowings | | - | - |
| TOTAL RECEIPTS | | 17,727,127 | 21,149,742 |
| PAYMENTS | | | |
| Payments for Tuition | 5 | 2,316,108 | 1,720,554 |
| Payments for operations | 6 | 6,149,378 | 6,296,178 |
| Boarding and school fund payments | 7 | 11,309,601 | 7,765,815 |
| TOTAL PAYMENTS | | 19,775,087 | 15,782,547 |
| SURPLUS/DEFICIT | | (2,047,960) | 5,367,195 |

The school financial statements were approved on $\frac{\mathcal{U}(\sigma 7)}{2024}$ and signed by:

Name: Mrs. Kimari

Chair BOM

Date: 11/07/202

Name: Mr. Gitau

School Principal/ Secretary to

BOM

Date: 1107 2024

Name: Ms Masimba

Bursar

Date: 11/07/2004

6. Statement Of Financial Assets And Financial Liabilities As At 30th June 2023

| Description | Note | 2022-20223 | 2021-2022 | |
|--------------------------------|------|-------------|------------------|--|
| | | Kshs | Kshs | |
| Financial Assets | | | | |
| | | | | |
| Cash and cash equivalents | | | | |
| Bank balances | 8 | 360,883 | 745,608 | |
| Cash balances | 9 | 629,186 | 924,129 | |
| Short term investment | 10 | - | - | |
| Total cash and cash equivalent | | 990,069 | <u>1,669,737</u> | |
| Account's receivables | 11 | 18,086,253 | 16,002,833 | |
| Total financial assets | | 19,076,322 | 17,672,570 | |
| Financial liabilities | | | | |
| Accounts payables | 12 | 5,981,933 | 2,530,222 | |
| Net financial assets | | 13,094,389 | 15,142,349 | |
| Represented by | | 13,094,389 | 15,142,349 | |
| Accumulated fund b/fwd | 13 | 15,142,349 | 9,775,153 | |
| Surplus/deficit for the year | | (2,047,960) | 5,367,195 | |
| Net financial position | | 13,094,389 | 15,142,349 | |

| The school's financial statements were approved on 🗓 🐯 | 2024 and signed by |
|--|--------------------|
|--|--------------------|

Name: Mrs Kimari

Name: Mr Gitau

Name: Ms Masimba

Chair BOM

School Principal/ Secretary to

Bursar

Date:0107/2024

Date: 1107/2024

Date: 11/07/2000

7. Statement of Cash Flows for The Period Ended 30th June 2023

| Description | Notes | 2022-223 | 2020-2021 |
|---|-------|------------|----------------|
| | | Kshs | Kshs |
| Operating activities | | | |
| Receipts | | | |
| Capitation grants for tuition | 1 | 1,282,988 | 1,569,630 |
| Capitation grants for operations | 2 | 5,616,932 | 6,860,384 |
| School fund income-parents contributions/ fees | 3 | 8,498,411 | 8,999,715 |
| School fund income- other receipts | 4 | - | - |
| Total receipts | | 15,398,331 | 17,429,729 |
| Payments | | | |
| Payments for tuition | 5 | 1,233,432 | 1,587,978 |
| Payments for operations | 6 | 4,167,472 | 5,165,446 |
| Boarding and school fund payments | 7 | 9,718,579 | 8,297,66 |
| Total payments | | 15,119,483 | 15,051,088 |
| Net cash flow from operating activities | | 278,848 | 2,378,641 |
| Cashflow from investing activities | | | |
| Proceeds from sale of assets | | | |
| Acquisition of assets | | (958,516) | (1,454,195.00) |
| Proceeds from investments | | - | - |
| Purchase of investments | | - | - |
| Net cash flows from investing activities | | (958,516) | (1,454,195.00) |
| Cashflow from borrowing activities | | | |
| Proceeds from borrowings/ loans | | - | - |
| Repayment of principal borrowings | | - | - |
| Net cash flow from financing activities | | • | - |
| Net increase in cash and cash equivalents | | (679,668) | 924,446 |
| Cash and cash equivalent at beginning of the year | | 1,669,737 | 745,291 |
| Cash and cash equivalent at end of the year | | 990,069 | 1,669,737 |

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS/ PSASB).

8. Statement Of Budgeted Versus Actual Amounts for the Year Ended ${\bf 30}^{\rm th}$ June 2023

| Receipt/Expenses Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilization Difference e=c-d | % of Utilization f=d/c % |
|---------------------------------------|-----------------|-------------|--------------|----------------------------------|--|--------------------------------|
| | а | b | c=a+b | d | | |
| | Kshs | Kshs | | | Kshs | Kshs |
| Receipts | | | | | | |
| (1) Capitation Grant on Tuition | | | | | | |
| Textbooks And Reference Materials | - | - | - | - | - | - |
| Exercise Books | - | - | - | - | - | - |
| Laboratory Equipment | - | - | - | - | - | - |
| Internal Exams | - | - | - | - | - | - |
| Teaching / Learning Materials | 1,748,768 | - | 1,748,768 | 1,282,988 | 465,780 | 73% |
| Chalks | - | - | - | - | - | - |
| Exams And Assessment | - | - | - | - | - | - |
| Teachers Guides | - | - | - | - | - | - |
| (2) Capitation Grant on Operations | | | | | | |
| Personnel Emoluments | 2,551,260 | - | 2,551,260 | 1,737,193 | 814,067 | 68% |
| Repairs And Maintenance | 2,500,000 | - | 2,500,000 | 1,874,000 | 626,000 | 75.% |
| Local Transport / Travelling | 400,000 | - | 400,000 | 354,579 | 45,421 | 89% |
| Electricity And Water | 320,000 | - | 320,000 | 298,198 | 21,802 | 93% |
| Medical | 1,000,000 | - | 1,000,000 | 9 7,100 | 902,900 | 11% |
| Administration Costs | 1,428,740 | - | 1,428,740 | 989,838 | 438,902 | 69% |
| Activity | 750,000 | - | 750,000 | 266,025 | 483,975 | 36% |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

| Receipt/Expenses Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilization Difference | % of Utilization |
|---|-----------------|-------------|--------------|----------------------------------|-------------------------------------|---------------------|
| Gratuity | - | - | - | - | - | - |
| Smasse | - | - | - | - | - | - |
| (3) Fees Charged on Parents | - | - | - | - | - | - |
| Personnel Emoluments | - | - | - | - | - | - |
| Repairs And Maintenance | - | - | - | - | - | - |
| Local Transport / Travelling | - | - | - | - | - | - |
| Electricity And Water | - | - | - | - | - | - |
| Medical | - | - | - | - | - | - |
| Administration Costs | - | - | - | - | - | - |
| Uniform | - | - | - | - | - | - |
| Development | 1,000,000 | - | 1,000,000 | - | - | - |
| Fee On Boarding Equipment and Store | 7,000,000 | - | 7,000,000 | 6,171,999 | 828,001 | 88% |
| Other Income | - | - | - | - | - | - |
| ARREARS | - | - | - | - | - | - |
| Insurance Compensation | - | - | - | - | - | - |
| Income From Posho Mill | - | - | - | - | - | - |
| Income From Bus Hire | - | - | - | - | - | - |
| Fee For Hire of Ground And Equipment | - | - | - | - | - | - |
| Interest Income | - | - | - | - | - | - |
| Income From Any Other Investment | - | - | - | - | - | - |
| Total Income | 19,003,768 | | 19,003,768 | 12,974,820 | 4,626,848 | |
| (1) Expenditure For Tuition | | | | | | |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

| Receipt/Expenses Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilization Difference | % of Utilization |
|---|-----------------|-------------|--------------|----------------------------------|-------------------------------------|---------------------|
| Teaching / Learning Materials | 1,748,768 | - | 1,748,768 | 2,316,108 | (567,340) | 132% |
| (2) Expenditure For Operations | | | | | | |
| Personnel Emoluments | 2,551,260 | - | 2,551,260 | 1,191,240 | 1,360,020 | 47% |
| Service Gratuity | | - | | - | | |
| Administration Cost | 1,428,740 | - | 1,428,740 | 783,150 | 645,590 | 55% |
| Repairs And Maintenance & Improvements | 2,500,000 | - | 2,500,000 | 1,048,890 | 1,451,110 | 52% |
| Local Transport / Travelling | 400,000 | - | 400,000 | 410,000 | (10,000) | 103% |
| Electricity And Water | 320,000 | - | 320,000 | 179,500 | 140,500 | 56% |
| Medical | 1,000,000 | - | 1,000,000 | 12,000 | 988,000 | 1.2% |
| Activity Expenses | 750,000 | - | 750,000 | 350,322 | 399,678 | 47% |
| Smasse | - | - | - | - | - | |
| Tuition | | | | 257,400 | (257400) | |
| Bank Charges | - | - | - | 8,910 | (8,910) | |
| Acquisition Of Assets | | - | - | 958,516 | (958,516) | - |
| Unprovided for creditors | - | - | - | 207,950 | (207,950) | |
| Gratuity | - | - | - | - | - | |
| Lunch Programme | 7,000,000. | 500,000 | 7,500,000 | 5,454,,601 | 1,681,750 | 70.8% |
| Caution | - | - | - | 500 | (500) | 100% |
| Tuition | - | - | - | 356,740 | ((356,740) | 100% |
| Development | 1,000,000 | - | 1,000,000 | 1,180,382 | 229,618 | 83.7% |
| Other Expenses On Investments | • | - | - | - | - | - |
| Personal Emolument | - | - | - | 1,599,915 | (1,599,915) | - |
| Repairs and Maintenance | - | - | - | 146,360 | (146,360) | - |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended $\mathbf{30}^{\text{th}}$ June 2023

| Receipt/Expenses Item | Original Budget | Adjustments | Final Budget | Actual on Comparable Basis | Budget Utilization Difference | % of Utilization |
|--------------------------|-----------------|-------------|--------------|----------------------------------|-------------------------------------|---------------------|
| Local Transport & Travel | - | - | - | 750,400 | (750,400) | |
| Medical | | - | - | 62,405 | (62,405) | |
| Administration cost | • | - | - | 2,006,250 | (2,006,250) | |
| Bank Charges | | | | 16,100 | (16,100) | |
| Activities | | | | 719,300 | (719,300) | |
| Totals | 18,698,768 | 500,000 | 19,198,768 | 14,562,338 | (415,080) | |

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Xxxx ii. Xxxx

9. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*.

In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

Significant Accounting Policies (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

10. Notes To The Financial Statements

1 Capitation Grant for Tuition

| Description | 2022-2023 | 2021-2022 |
|-----------------------------------|-----------|------------|
| | Kshs | Kshs |
| Textbooks And Reference Materials | - | - |
| Exercise Books | - | - |
| Laboratory Equipment | - | - |
| Internal Exams | - | - |
| Teaching / Learning Materials | 1,282,988 | 1,569,630 |
| Chalks | - | - |
| Exams And Assessment | - | - |
| Teachers Guides | - | - |
| Total | 1,282,988 | 1,569,630. |

2 Capitation Grant for Operations

| Description | 2022-2023 | 2021-2022 | |
|------------------------------|-----------|-----------|--|
| | Kshs | Kshs | |
| Personnel Emoluments | 1,737,193 | 2,782,101 | |
| Repairs And Maintenance | 1,874,000 | 1,411,471 | |
| Local Transport / Travelling | 354,579 | 345,640 | |
| Electricity And Water | 298,198 | 345,640 | |
| Medical | 97,100 | 77,229 | |
| Administration Costs | 989,838 | 1,478,302 | |
| Activity | 266,025 | 420,000. | |
| Total | 5,616,932 | 6,860,384 | |

3 Parents Contribution/Fees - School Fund Account

| Description | 2022-2023 | 2021-2022 |
|------------------------------|------------|------------|
| | Kshs | Kshs |
| LUNCH | 9,068,727 | 10,876,470 |
| Repairs and maintenance | - | - |
| Local transport / travelling | - | - |
| Bank charge(income) | - | 120 |
| Tuition | - | 28,370 |
| Development | 1,444,480 | 1,299,897 |
| Uniform | 314,000 | 514,877 |
| Total | 10,827,207 | 12,719,728 |

Notes To The Financial Statements (Continued)

4 Other Receipts - School Fund Account

| Description | 2022-2023 | 2021-2022 |
|--------------------------------------|-----------|-----------|
| | Kshs | Kshs |
| Fee On Boarding Equipment and Stores | - | - |
| Rent Income | - | - |
| Income From Farming Activities | - | - |
| Insurance Compensation | - | - |
| Income From Posho Mill | - | - |
| Income From Bus Hire | - | - |
| Fee For Hire of Ground and Equipment | - | - |
| Income From Grants and Donations* | - | - |
| Uniform | - | - |
| Dividends Income | - | - |
| Total | - | - |

5 Payments For Tuition

| Description | 2022-2023 | 2021-2022 |
|-----------------------------------|-----------|-----------|
| | Kshs | Kshs |
| Textbooks And Reference Materials | - | - |
| Exercise Books | - | - |
| Laboratory Equipment | - | - |
| Internal Exams | - | - |
| Teaching / Learning Materials | 2,315,376 | 1,717,748 |
| Chalks | - | - |
| Exams And Assessment | - | - |
| Teachers Guides | - | - |
| Administration Costs | - | - |
| Bank Charges | 732 | 2,806 |
| Total | 2,316,108 | 1,720,554 |

6 Payments For Operations

| Description | 2022-2023 | 2021-2022 |
|--|-----------|-----------|
| | Kshs | Kshs |
| Personnel Emoluments | 1,191,240 | 1,938,284 |
| Service Gratuity | - | - |
| Administration Cost | 783,150 | 1,188,902 |
| Repairs And Maintenance & Improvements | 1,048,890 | 515,430 |
| Local Transport / Travelling | 410,000 | 208,770 |
| Electricity And Water | 179,500 | 133,381 |
| Medical | 12,000 | 66,200 |
| Activity Expenses | 350,322 | 530,200 |
| Smasse | - | - |
| Tuition | 257,400 | 255,212 |
| Bank Charges | 8,910 | 5,604 |
| Acquisition Of Assets | 958,516 | 1,454,195 |
| Unprovided for creditors | 207,950 | |
| Total | 6,149,378 | 6,296,178 |

7 Boarding And School Fund Payments

| Description | 2022-2023 | 2021-2022 |
|--|------------|-----------|
| | Kshs | Kshs |
| Personnel emoluments | 1,599,915 | 1,011,600 |
| Service Gratuity | - | - |
| Repairs and maintenance & Improvements | 146,360 | 119,250 |
| Local transport / travelling | 750,400 | 828,110 |
| Electricity and water | - | 33,000 |
| Medical Expenses | 62,405 | 6,300 |
| Administration costs | 2,006,250 | 475,817 |
| Lunch Programme | 5,454,601 | 3,453,080 |
| Bank Charges | 16,100 | 15,000 |
| Activities | 719,300 | 151,425 |
| Caution | - | 500 |
| Insurance Cost (Life Property) | - | - |
| Uniform | 554,270 | 514,871 |
| Tuition | - | 1,156,862 |
| Acquisition of Assets | - | - |
| TOTAL | 11,309,601 | 7,765,815 |

8 Bank Accounts

| Name Of Bank, Account No. & Currency | Bank Account Number | 2022-2023 | 2021-2022 |
|---|------------------------|-----------|-----------|
| | | Kshs | Kshs |
| Tuition Account | | 93,908 | 44,352 |
| Operations Account | | 222,525 | (41,335) |
| School Fund Account/Boarding | | (63,989) | 605,666 |
| Savings Account | | - | - |
| Parent Association Development Account | | - | - |
| Income Generating Activities Account | | - | - |
| Infrastructural Account | | 108,409 | 136,925 |
| Total | | 360,883 | 745,608 |

9 Cash In Hand

| Description | 2022-2023 | 2021-2022 |
|---------------------|-----------|-----------|
| | Kshs | Kshs |
| Tuition Account | - | - |
| Operation Account | 15,559 | 59,959 |
| School Fund account | 613,627 | 864,170 |
| Total | 629,186 | 924,129 |

10 Short Term Investments

| Description | 2022-2023 | 2021-2022 | |
|--------------------|-----------|-----------|--|
| | Kshs | Kshs | |
| Cooperative Shares | xxx | xxx | |
| Treasury Bills | xxx | xxx | |
| Fixed Deposit | xxx | xxx | |
| Equity Stock | xxx | xxx | |
| Other Investments | xxx | xxx | |
| Total | xxx | XXX | |

11 Accounts Receivable

| Description | 2022-2023 | 2021-2022 Kshs |
|----------------------------|------------|-------------------|
| | Kshs | |
| Fees Arrears | 18,086,253 | 16,002,833 |
| Other Non-Fees Receivables | - | - |
| Salary Advances | - | - |
| Imprest | - | - |
| Total | 18,086,253 | 16,002,833 |

[Include an ageing of the fees / non fees arrears below]

| Description | 2022-2023 | 2021-2022 |
|--|-------------|-------------|
| | Kshs | Kshs |
| Fees Arrears For Current Year | 3,035,632 | 5,376,538 |
| Recovered During The Year | (1,153,149) | (1,354,086) |
| Fees Arrears For The Previous Year | 4,223,389 | 3,439,812 |
| Fees Arrears For Prior Periods (Over Two Years) | 11,980,381 | 8,540,569 |
| Total | 18,086,253 | 16,002,833 |

12 Accounts Payable

| Description | 2022-2023 | 2021-2022 Kshs |
|---|-----------|-------------------|
| | Kshs | |
| Trade Creditors (See Ageing Below and Appendix 1) | 5,981,933 | 2,530,222 |
| Prepaid Fees | - | - |
| Retention Monies | - | - |
| Total | 5,981,933 | 2,530,222 |

[Include an ageing of the creditor's arrears below]

| Description | 2022-2023 | 2021-2022 |
|---|-----------|-----------|
| | Kshs | Kshs |
| Trade Creditors for Current Year | 5,123,064 | 1,995,088 |
| Trade Creditors for The Previous Year | 688,743 | 232,695 |
| Prepaid Fees | 170,126 | 302,439 |
| Trade Creditors for Prior Periods (Over Two Years) | - | - |
| Total | 5,981,933 | 2,530,222 |

13 Fund Balance Brought Forward

| Description | 2022-2023 | 2021-2022 Kshs |
|------------------------|-------------|-------------------|
| | Kshs | |
| Bank Balances | 360,883 | 745,608 |
| Cash Balances | 629,186 | 924,129 |
| Short Term Investments | - | - |
| Receivables | 18,086,253 | 16,002,833 |
| Payables | (5,981,933) | (2,530,222) |
| Total | 13,094,389 | 15,142,349 |

Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

14 Non-current Liabilities Summary

| Description | 2022-2023 | 2021-2022 |
|------------------------------|-----------|-----------|
| | Kshs | Kshs |
| Bank Loan(S) | - | - |
| Outstanding Leases | - | - |
| Hire Purchase | - | - |
| Gratuity And Leave Provision | - | - |
| Total | - | - |

15 Biological assets

| Description Numbers | Numbers | 2022-2023 Kshs | 2021-2022 | |
|--------------------------|---------|-------------------|-----------|--|
| | | | Kshs | |
| Cattle | | - | - | |
| Goats | | - | - | |
| Trees | | 50 | 20 | |
| Coffee Or Tea Plantation | | - | - | |
| Poultry | | - | - | |
| Total | | 50 | 20 | |

16 Borrowings

| Description | 2022-2023 | 2021-2022 | |
|------------------------------------|-----------|-----------|--|
| | Kshs | Kshs | |
| a) Borrowings | | | |
| Borrowing at beginning of the year | - | - | |
| Borrowings during the year | - | - | |
| Repayments of during the year | (-) | (-) | |
| Balance at end of the year | - | - | |

Other important disclosure notes

17 Stock/ Inventory

| Description | 2022-2023 | 2021-2022 |
|--|-----------|-----------|
| | KShs | KShs |
| GRAPH PAPERS | | |
| Opening Bal | - | - |
| Stock/ inventory purchased during the year | - | - |
| Stock/ inventory issued during the year | - | - |
| Balance at end of the year | - | - |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| PRINTING PAPERS | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| PEN | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| EXERCISE BOOKS | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 |
|--|-----------|-----------|
| | KShs | KShs |
| BEANS | | |
| Opening Bal | - | - |
| Stock/ inventory purchased during the year | - | - |
| Stock/ inventory issued during the year | - | - |
| Balance at end of the year | - | - |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| MAIZE | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| RICE | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| MAIZE FLOUR | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| Description | 2022-2023 | 2021-2022 | |
|--|-----------|-----------|--|
| | KShs | KShs | |
| b) DETERGENTS/DISINFECTANT | | | |
| Opening Bal | - | - | |
| Stock/ inventory purchased during the year | - | - | |
| Stock/ inventory issued during the year | - | - | |
| Balance at end of the year | - | - | |

| <i>GACHIE</i> | HIG | H SCHOO | L | | | | | | |
|---------------|-----|-----------|------------|-------|---------|-------|-----------|------|------|
| Reports | and | Financial | Statements | For t | he year | ended | 30^{th} | June | 2023 |

18 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

| Issue / Observations from Auditor | Management comments | Status: (Resolved / Not Resolved) | Timeframe: (Put a date when you expect the issue to be resolved) |
|-----------------------------------|---------------------|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | Issue / Observations from Auditor Management comments (Resolved / Not Resolved) |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

Annex 1 - Analysis Of Pending Accounts Payable

| Supplier Of Goods Or Services | Original Amount | Date Contracted | Amount Paid To-Date | Outstandin g Balance 2021 | Outstandin g Balance 2022 | Comments |
|-------------------------------|--------------------|--------------------|---------------------------|---------------------------------|---------------------------------|----------|
| | a | b | С | d=a-c | | |
| | Kshs | Kshs | Kshs | Kshs | Kshs | |
| Construction Of Buildings | | | | | | |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| Sub-Total | | | | | | |
| Supply Of Goods | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| Sub-Total | | | | | | |
| Supply Of Services | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

| Supplier Of Goods Or Services | Original Amount | Date Contracted | Amount Paid To-Date | Outstandin g Balance 2021 | Outstandin g Balance 2022 | Comments |
|-------------------------------|--------------------|--------------------|---------------------------|---------------------------------|---------------------------------|----------|
| 13. | | | | | | |
| Sub-Total | | | | | | |
| Grand Total | | | | | | |

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended 30th June 2023

Annex 2 - Summary Of Fixed Assets Register

| Asset Class | Date purchased | Location | Historical Cost b/f (Kshs) | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost c/f (Kshs) 30 th June 2022 |
|--|-------------------|----------|----------------------------------|---|---|---|
| Land 1 | | | | | | |
| Land 2 | | | | | | |
| Buildings And Structures | | GACHIE | 3 | | | |
| Motor Vehicles | | | | | | |
| Office Equipment, Furniture And Fittings | | | | | | |
| ICT Equipment, And Other ICT Assets | | | | | | |
| Tools And Apparatus | | | | | | |
| Textbooks | | | | | | |
| Other Machinery And Equipment | | | | | | |
| Heritage And Cultural Assets | | | | | | |
| Intangible Assets- Soft Ware | | | | | | |
| Total | | | | | | |

(The school should ensure that a detailed fixed assets register is maintained).

GACHIE HIGH SCHOOL Reports and Financial Statements For the year ended $30^{\rm th}$ June 2023