

Presidential Circular No.2 99

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REPUBLIC OF KENYA

**ORGANIZATION OF
THE GOVERNMENT
OF THE
REPUBLIC OF KENYA**

SEPTEMBER, 1999

ISSUED BY THE OFFICE OF THE PRESIDENT, NAIROBI



REPUBLIC OF KENYA

Office of the President,
P. O. Bx 30510,
NAIROBI.

7th September, 1999

Presidential Circular No.2/99

ORGANIZATION OF THE GOVERNMENT

This Circular is issued with the authority of His Excellency the President and it contains appointments and changes made in the Government since the previous circular was issued in February, 1999. This circular supersedes all previous Presidential Circulars on the above subject.

RICHARD E. LEAKEY, M.B.S.
Permanent Secretary, Secretary to the
Cabinet and Head of the Public Service.

To:

All Ministers.
All Assistant Ministers.
All Permanent Secretaries (with sufficient copies for all Heads of
Departments).
All Provincial Commissioners.
The Attorney-General.
The Controller and Auditor.
The Auditor-General (Corporations).
The Secretary, Public Service Commission of Kenya.
The Clerk, National Assembly.
The Registrar, High Court of Kenya.
The Chairman, Electoral Commission of Kenya.

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I. OFFICE OF THE PRESIDENT

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Permanent Secretary, Provincial Administration: **MR. Z.K.A. CHERUYOT, M.G.H., S.S.**

Private Secretary/Comptroller of State House:

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Chief of General Staff: **GENERAL DAUDI R. C. TONJE, E.G.H., C.B.S.**
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General Officer Commanding Western Command and Commandant A.F.T.C.: **MAJOR-GENERAL JACK K. TUWEI, E.B.S., D.C.O.**

General Officer Commanding Eastern Command and Commander, Embakasi Garrison: **MAJOR-GENERAL GEORGE N. O. AGOI, C.B.S.**

Commander, Army Pers. and Logistics Command and Commander, Kahawa Garrison: **MAJOR-GENERAL HEZRON A. MURUNGA, E.B.S.**

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Commander, Kenya Navy: **MAJOR-GENERAL ABOUD A. RAFROUF, M.G.H., E.B.S.**

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Commander, Navy Pers. and Logistics Command and Base Commander, Mtongwe: **BRIG. PASTOR O. AWITTA, M.B.S.**

FUNCTIONS

Organization and Co-ordination of Government Business.
Cabinet.

Defence.
National Security Intelligence Service.
Internal Security.
Public Service Reform.
Provincial Administration.
Kenya Police - All Branches.
Directorate of Personnel Management.
Disaster and Emergency Response Co-ordination.
National Youth Service.
Wildlife Services.
Appointment and Terms of Service of Ministers and Assistant Ministers.
Appointment of Permanent Secretaries.
Appointment of Judges.
Appointment of Ambassadors.
Immigration.
Government Press.
Presidential Press Services.
State House and Lodges.
State and Official Visits.
Kenya Seal.
Honours and Awards.
Public Holidays.
Boundaries.
Registration of Births and Deaths.
Registration of Persons.

2. OFFICE OF THE VICE-PRESIDENT AND MINISTRY OF HOME AFFAIRS, HERITAGE AND SPORT

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Assistant Ministers:

HON. ELIJAH KIPKOSGEI SUMBEIYWO, M.P.
HON. MARERE MWARAPAYU WAMUACHAI, M.P.
HON. SIMEON KIPTUM ARAP CHOGE, M.P.

Permanent Secretary: **AMB. JOSHUA K. TERER**

Commissioner of Prisons: **MR. EDWARD LOPOKOIYIT, M.B.S.**

FUNCTIONS

Prisons.
Children's Homes.
Probation and Vocation Services.
Approved Schools.

Criminal Rehabilitation.
Refugees.
National Archives/Public Record.
National Library.
Development and Co-ordination of Sport
National Museums and Monuments.
Co-ordination of Volunteer Services.
NGO Co-ordination.
National Census and Registration.
Lotteries/Betting Control.
Social Welfare and Culture.
Kenya National Council for Social Services.
Kenya Association of Youth Centres.
Gender Issues.

3. MINISTRY OF FINANCE AND PLANNING

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Minister for Finance: **HON. CHRISANTHUS OKEMO, E.G.H., M.P.**

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Assistant Ministers:

HON. CHRISTOPHER LOMADA, M.P.
HON. CHARLES KIRUI, M.P.
HON. JOHN MARRIRMOI, M.P.

Permanent Secretary: **MR. MARTIN LUKE ODUOR-OTIENO**

Financial Secretary: **MR. MWAGHAZI MWACHOFI**

FUNCTIONS

Economic Policy.
National Budget Co-ordination and Control.
Foreign Assistance and Aid.
Government Expenditure and Borrowing.
Kenya Revenue Authority.
Banks and Banking.
Insurance.
Financial Institutions.
Custodian of Government Assets/Property
Government Coast Agent.
Central Tender Board

Parastatals Reform.
Divestiture of Public Enterprises.
Development Planning
Evaluation and Monitoring of Economic Issues.
Development Banks.
Resource Surveys and Remote Sensing
National Development Planning.
E.C.A. Economic Matters.
Central Bureau of Statistics.
National Census and Housing Survey.
National Council for Population and Development.

4. MINISTRY OF FOREIGN AFFAIRS AND INTERNATIONAL CO-OPERATION

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HON. MUSA CHERUTICH SIRMA, M.P.
HON. DAVID KIPRONO SUDI, M.P.

Permanent Secretary: **DR. SALLY J. KOSGEI, CBS**

Chief of Protocol: **MR. FROST JOSIAH**

FUNCTIONS

Foreign Policy.
International Organizations.
Commonwealth Affairs.
Pan-African Affairs.
Kenya Embassies Abroad.
Treaties, Conventions and Agreements.
Diplomatic Privileges and Immunities.
Protocol Matters.
Consular Matters.
Peace Broking.

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FUNCTIONS

Education Policy.
Schools Inspectorate.
Teachers Service Commission.
Public Schools.
Examinations Council.
Curriculum Development.
School Equipment.
Public Universities.
Commission for Higher Education.
National Commission for UNESCO.
Continuing Education.
National Science Policy.
Promotion of Science.
National Council for Science and Technology.
Research Authorization and Co-ordination.
Technical Training.
Institutes of Technology.
Permanent Presidential Commission on Music.
National Polytechnics.

6. MINISTRY OF HUMAN RESOURCE DEVELOPMENT

Social Security House, Bishop Road, P. O. Box 40326, Nairobi
Telephone: 7269800
Telegrams:

Minister for Vocational Training: **HON. KIPKALIA KONES, E.G.H., M.P.**

Minister for Labour: **HON. JOSEPH NGUTU, E.G.H., M.P.**

Assistant Ministers:

HON. DAVID EKWEE ETHURO, M.P.
HON. JOSEPH T. ARAP LETING, E.G.H., M.P.
HON. JESSE KIBET MAIZ, M.P.

Permanent Secretary: DR. KANGETHE W. GITU, S.S.

FUNCTIONS

National Manpower Development.
Adult Education.
Skills/Technical Training and Retraining.
Social Security.
Factory Inspection/Workers Health.
Safety at Work.
Employment Policy.
Informal Sector.
Industrial Relations.

7. MINISTRY OF INFORMATION, TRANSPORT AND COMMUNICATIONS

Transcom House, Ngong Road, P. O. Box 52692, Nairobi
Telephone: 729200
Telegrams: "TRANSCOM"

Minister: HON. W. MUSALIA MUDAVADI, E.G.H., M.P.

Assistant Ministers:

HON. CHARFANO GUYO MOKKU, M.P.
HON. PETER LENGEES, M.P.

Permanent Secretary: MR. TITUS TUKERO NAIKUNI

FUNCTIONS

Airports.
Railways.
Civil Aviation.
Maritime Transport.
Harbours and Ports.
Telecommunications.
Broadcasting.
Road Transport Branch.
Meteorological Services.
National Road Safety Council.
Kenya News Agency.

8. MINISTRY OF ENERGY

Nyayo House, Kenyatta Avenue, P. O. Box 30582
Telephone: 333551
Telegrams: "MINPOWER"

Minister: HON. DR. YEKOYADA FRANCIS MASAKHALIA, E.G.H., M.P.

Minister: HON. FRANCIS LOTODO, E.G.H., M.P.

Assistant Ministers:

HON. ABDI TARI SASURA, M.P.

HON. YUSUF KIFUMA CHANZU, M.P.

HON. ENG. SHADACK ROGER MWITA MANGA, M.P.

Permanent Secretary: AMB. MWANYENGELA NGALI

FUNCTIONS

Energy Policy and Development.
Hydro-Power.
Geothermal Development.
Solar Power.
Petroleum Products, Import/Export Policy.
Alternative Energy Development.
Energy Regulation.
Energy Security.

9. MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

Kencom House, Moi Avenue, P. O. Box 30126, Nairobi
Telephone: 229262
Telegrams: "ASILI"

Minister for Water: HON. KIPNG'ENO ARAP NGENY, E.G.H., M.P.

Minister for Environment: HON. FRANCIS NYENZE, E.G.H., M.P.

Minister for Mineral Exploration: HON. JACKSON KALWEO, E.G.H., M.P.

Assistant Ministers:

HON. TOLA KOFA MUGAWA, M.P.,

HON. STEPHEN KANYINKE OLE NTUTU, M.P.

HON. JOSEPH NAIBEI KIMKUNG, M.P.

Permanent Secretary: DR. MOHAMED ISAHAKIA

Commissioner for Mines & Geology: **MR. WILSON SIAMBI**

Chief Conservator of Forests: **Dr. WILSON KIPKORE**

FUNCTIONS

Environmental Policy.
Environmental Impact Assessments and Coordination.
Development of Forests, Reforestation and Agroforestry.
Catchment Area Conservation.
Water Conservation.
Mineral Exploration and Mining.
Oil Exploration.
Geological Surveys.
KEFRI.
Permanent Presidential Commission on Soil Conservation and Afforestation.

10. MINISTRY OF AGRICULTURE, LIVESTOCK AND RURAL DEVELOPMENT

Kilimo House, Cathedral Road, P. O. Box 30028, Nairobi
Telephone: 718870
Telegrams: "MINAG"

Minister for Agriculture: **HON. CHRIS MOGERE OBURE, M.P.**

Minister for Rural Development: **HON. HUSSEIN MAALIM MOHAMED, E.G.H., M.P.**

Assistant Ministers:

HON. GEORGE MUNYASA KHANIRI, M.P.

HON. ISAAC KIPRONO RUTO, M.P.

HON. JOSEPH DALLDOSSO MERII LOTODO, M.P.

Permanent Secretary: **PROF. SHEM E. MIGOT-ADHOLLA**

Director of Agriculture: **PROF. WILFRED MWANGI**

FUNCTIONS

Rural Development Policy and Strategies.
Agricultural Policy and Services.
Crop Production and Marketing.
Land Use Policy Development.
Agricultural Credit.
Range Development and Management.
Pests and Diseases Control.
National Irrigation Policy.

Development of Fisheries Industry.
Veterinary Services.
Development of Animal Industry.
Agricultural and Veterinary Research.
KARI.
KETRI.
Phytosanitary Services.
Information Management for the Agricultural Sector.
Co-operatives Policy and Implementation.
Co-operatives Legislation and Extension Services.
Co-operative Education and Training.
Regional Development Authorities.
Kerio Valley Development Authority.
Tana an Athi Rivers Development Authority.
Uaso-Nyiro North Development Authority.
Coast Development Authority.
Uaso-Nyiro South Development Authority.
Turkana Rehabilitation Project.
Lake Basin Development Authority.
Kenya Seed Company.
KEPHIS.
Agricultural Development Corporation.
Agricultural Finance Corporation.
Nyayo Tea Zones.
KEVEVAPI.

11. MINISTRY OF TOURISM, TRADE AND INDUSTRY

Utalii House, Off Uhuru Highway, P. O. Box 30027, Nairobi
Telephone: 331030
Telegrams: "UTALII"

Minister: **HON. KIPYATOR NICHOLAS K. BIWOTT, E.G.H., M.P.**

Assistant Ministers:

HON. ALBERT A. EKIRAPA, M.P.
HON. MOHAMUD MOHAMED ABDI, M.P.
HON. DAVID OLE SANKORI LENANTE, M.P.

Permanent Secretary: **MS. MARGARET CHEMENGICH, E.B.S.**

Director of Tourism: **MR. CLEMENT MWATSAMA**

FUNCTIONS

COMESA.
East Africa Co-operation.
Trade Development Policy.
Import/Export Co-ordination.
Export Promotion.
Export Processing.

Business Premises Tribunal.
Kenya Bureau of Standards.
Kenya Tourist Board.
Kenya Utalii College.
Supervision of Hotel Standards
Industrial Policy Development.

12. MINISTRY OF ROADS AND PUBLIC WORKS

Ministry of Works Building, Ngong Road, P. O. Box 30260, Nairobi
Telephone: 723101
Telegrams: "MINWORKS"

Minister: **HON. ANDREW C. KIPTOON, E.G.H., M.P.**

Assistant Ministers:

HON. ENG. SAMUEL ROTICH, M.P.
HON. BASIL CRITICOS, M.P.
HON. JEMBE MWAKALU, M.P.

Permanent Secretary: **ENG. ERASTUS K. MWONGERA, E.B.S., O.G.W.**

FUNCTIONS

Maintenance of Public Buildings.
Maintenance of Roads.
Public Works Planning and Policy Development.
Materials Testing.
Supplies Branch.
National Housing Corporation.

13. MINISTRY OF HEALTH

Afya House, Cathedral Road, P. O. Box 30016, Nairobi
Telephone: 717077
Telegrams/: "MINHEALTH"

Minister for Public Health: **HON. PROF. SAM ONGERI, E.G.H., M.P.**

Minister for Medical Services: **HON. DR. AMUKOWA F. ANANGWE, E.G.H., M.P.**

Assistant Ministers:

HON. Dr. GURRACH B. GALGALO, M.P.
HON. JAMES CHERUIYOT ARAP KOSKEI, M.P.
HON. DR. ABDULLAHI HAJI WAKO, M.P.

Permanent Secretary: **PROF. JULIUS S. MEME, E.B.S.**

Director of Medical Services: **DR. RICHARD OTIENO MUGA, O.G.W.**

FUNCTIONS

Preventive and Promotive Health Services.
HIV/AIDS Programme and other Sexually Transmitted Infections (STI).
Health Education.
Family Planning.
Food and Food Handling.
Public Health Services.
Quarantine Administration.
Overall Sanitary Services.
Insanitary Nuisances.
Curative Services.
Clinics.
Registration of Doctors.
Dispensaries.
Hospitals.
Maternity Services.
Nurses and Midwives.
National Hospital Insurance Fund.
KEMRI.
KMTC.
Regulatory Bodies for Pharmacy and Medicine.

14. MINISTRY OF LOCAL GOVERNMENT

Jogoo House, "A" Taifa Road, P. O. Box 30004, Nairobi
Telephone: 217475
Telegrams: "AUTHORITY"

Minister: **HON. JOSEPH J. KAMOTHO, E.G.H., M.P.**

Assistant Ministers:

HON. ABDI AFFEY MOHAMMED, M.P.
HON. MOHAMED HASHIM SALIM FUMO, M.P.
HON. JOSEPH KIANGOI OMBASA, M.P.

Permanent Secretary: **MR. EDWIN S. OSUNDWA, E.B.S.**

FUNCTIONS

Local Authorities Policy.
By-laws for Urban, Municipal and City Authorities.
Training of Local Authorities Personnel.
Local Authority Loans Authority.

15. MINISTRY OF LANDS & SETTLEMENT

Ardhi House, Ngong Road, P. O. Box 30450, Nairobi
Telephone: 718050
Telegrams: "LANDS"

Minister: **HON. JOSEPH NYAGA, E.G.H., M.P.**

Assistant Ministers:

HON. MATHIAS KEAH, E.B.S., M.P.
HON. ZEBEDEO JOHN OPORE, M.P.
HON. FRANCIS KIPKOECH TARAR, M.P.

Permanent Secretary: **DR. NEHEMIAH K. NGENO, H.S.C.**

Commissioner of Lands: **MR. W. GACANJA, M.B.S.**

Ag. Director of Lands Adjudication and Settlement: **MR. SAMMY K. MWAITA**

Director of Surveys: **MR. A. NJUKI**

Director of Physical Planning: **MR. T. S. G. MAKUNDA**

FUNCTIONS

Land Use Policy and Physical Planning.
Land Transactions.
Survey and Mapping.
Land Adjudication.
Land Registration.
Valuation.
Administration of State and Trust Land.

16. OFFICE OF THE ATTORNEY-GENERAL

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: **HON. AMOS WAKO, E.G.H., E.B.S., M.P.**

Solicitor-General: **VACANT**

Director of Public Prosecution: **MRS. P. U. KIDULLAH**
~~MR. B. CHUNGA, E.B.S.~~

Principal Administrative Secretary: **MR. ALEX WAMBURA CHACHA**

FUNCTIONS

Constitutional Matters.
Standing Committee for Human Rights.
Legal Education.
Estate Duty.
Legal Affairs.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Registration of:
 Adoptions.
 Books and Newspapers.
 Building Societies.
 Business Names.
 Chattels Transfers.
 Companies.
 Deeds of Arrangement.
 Legitimated Persons.
 Legitimated Partnerships.
 Marriages.
 Societies.
 Trade Unions.

17. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: ~~VACANT~~ MR. B. CHUNGA, E.B.S

Registrar High Court: MR. JACOB L. OLE KIPURY, M.B.S.

FUNCTIONS

Judicial Matters.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.

18. PUBLIC SERVICE COMMISSION

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: **ENG. ABDULLAHI SHARAWE, E.B.S.**

Secretary: **MR. SOLOMON S. BOIT, E.B.S.**

FUNCTIONS

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments.
Disciplinary Matters of the Civil Service.
Civil Service Examinations and Occupational Tests.

19. EXCHEQUER AND AUDIT DEPARTMENT

Kencom House, Moi Avenue, P. O. Box 30084, Nairobi
Telephone: 335777
Telegrams: "AUDITOR"

Controller and Auditor-General: **MR. D. G. NJOROGE, C.B.S.**

FUNCTIONS

Exchequer and Audit Department.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.

20. AUDITOR-GENERAL (CORPORATIONS) DEPARTMENT

Anniversary Towers, University Way, P. O. Box 49384, Nairobi
Telephone: 227383

Auditor-General (Corporations): **MR. W. K. KEMEI, S.S.**

FUNCTIONS

Examine, Enquire into the Audit the Accounts of Statutory Boards, Commission and Bodies.

21. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842, Nairobi
Telephone: 221291
Telegrams: "BUNGE"

Speaker: **HON. F. X. OLE KAPARO, E.G.H., M.P.**

Clerk: **MR. SAMUEL W. NDINDIRI**

FUNCTIONS

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.

22. ELECTORAL COMMISSION

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072
Telegrams:

Chairman: MR. SAMUEL M. KIVUITU

FUNCTIONS

Determination and Review of the Number, Boundaries and Names of Constituencies.
The Registration of Voters and Maintenance and the Revision of the Registrar of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Such other functions as may be prescribed by Law.